



## Form for Submitting Unsolicited Proposals

### (Initial Form)

Date		Registration Number	
Project Name			

Applicant	
<input type="checkbox"/> Company <input type="checkbox"/> Consortium <input type="checkbox"/> Individual	
Name	Commercial Register (if available)
Name of Company Representative or Consortium Leader	
ID Number (if available)	
Nationality	
Mailing Address	
Contact Person	
Telephone	
Fax	
Email	



Project Information	
Suggested Project Name	
Proposed Location (site)	
Land Area Required	
Proposed Project Main Idea	
Project Objectives and Benefits	
Project Description	
Project Components	

Preliminary studies for the project	
<input type="checkbox"/> Technical Studies	Includes the proposed site, the main idea of the project, the benefits of the project, components, spaces, heights, charts (concept plans), schedule, compliance with environmental standards, any other preliminary technical studies.
<input type="checkbox"/> Financial Studies	Represents preliminary financial study determining the costs and returns of the project including physical return, risk, service fees, total cost, internal rate of return (IRR), Net Present Value (NPV).



Other studies (if any)	

Costs	
The cost of initial studies	KD
Estimated cost of the project	KD
Estimated cost of the project, including land value	KD

Qualification Documents	
<input type="checkbox"/> Management Qualifications	(Attachments structure + CV senior management)
<input type="checkbox"/> Technical Qualifications	(Attach a statement of past experience in similar projects)
<input type="checkbox"/> Financial Capabilities	Certified Financial Statement of the volume of business during the past five years

\*It is not required from individual applicants to complete the above schedule.



**Documents Required for Submission:**

- Application must be typed; handwritten copies will not be accepted.
- Provide an official letter on behalf of the individual/company /consortium signed by the legal representative along with the mailing address and contact details.
- Provide a certified cheque issued from bank licensed to operate in Kuwait for the Kuwait Authority for Partnership Projects with sum of one thousand Kuwaiti Dinars (1000 KWD) in the name of “Kuwait Authority For Partnership Projects” (non-refundable).

**Required Documents:**

- Preliminary technical studies.
- Preliminary financial studies.
- Financial documents should be separate from Technical Documents.
- Submitting 2 hard copies of each study + 1 CD.
- All requirements must be completed otherwise the application will be invalid.

- ❖ In the event the Concept Proposer is notified of the preliminary acceptance of its Concept, the concept proposer shall submit a Final Feasibility Study for the project addressing all aspects requested by the Authority, in accordance with the nature of the project, the provisions of Law and the guidebook.
- ❖ The concept proposer acknowledges reading Law No. 116 of 2014 and its pertaining executive regulations, and all other related laws and regulations.
- ❖ The authority has the right to refuse any proposed idea and the proposer should acknowledge that the cheque is non-refundable.

Name	Signature	Seal of the Company / Institution